



PLURIVERSITY POLICY OF TEACHING ACTION



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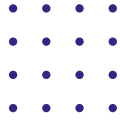
PRESENTATION

This Policy details the guidelines, rules and details that allow to all those who participate in the teaching action of the UAR as pluriversity, develop their respective activities in a coexisting democratic space, inclusive, respectful of privacy and dialogue-oriented in order to constitute a true community for transformer learning.

Consequently, it concerns students, teachers and university academic management team.

Therefore, this Policy is understood to have been read, understood and accepted by all who are participants in one or more of the courses and workshops dictated institutionally by the UAR, from the moment in which the application or registration process for the respective program begins.





OF THE STUDENTS

▶ Application and registration

- 01 Only the registration and application processes that are conform to the instructions and deadlines published on the website from the university: www.uar.cl will be valid.:
.....
- 02 The teaching actions of the UAR are **totally free** for all who participate in them as students.
.....
- 03 To participate in one or more courses or workshops, is required an age of 15 years old at the date of application or registration as minimum.
.....
- 04 If it is a non-face-to-face program, each participant must have a stable internet connection and, in addition, account for the technological device that allows you to access the institution educational platform.
.....
- 05 Free access digital courses will keep their inscriptions until the second week of its completion, inclusive.

- 06** Special cases of access to a course or workshop will be resolved by the academic department of the UAR in accordance with the respective teacher. However, entry will not be admitted after 25% of the sessions or modules included in the program had begun

- 07** The courses and workshops that contemplate a pre-established quorum will be held only if the minimum capacity of the correspondent format is completed.

- 08** It will be the responsibility of the participant to catch up, in the in the event that he/she registers or is incorporated once the course or workshop had already begun, a circumstance that, therefore, will not be a basis to fail to comply with the activities, evaluations and deadlines of the corresponding program.

 **Of the certification**

- 09** All UAR courses and workshops are certified by approval, under the condition that the participant has complied, at the end of the respective program, with the academic requirements for such approval.

- 10** The approval requirements for each specific course or workshop will be part of the information that will be communicated to those interested in each application or inscription opening period.

- 11** In the event that two or more courses lead to obtaining a diploma, the conditions for this will be included in the information that the UAR publishes to apply or register.

- 12** No proof or certification will be issued for participation.

► **Of the student coordination**

- 13 The UAR will ensure the management of a **student coordination** for its training programs.

- 14 The **student coordination** will be in charge of all the communications and actions arising from the needs of the participants in the courses and workshops, from the stages of application and registration until certification.

► **Of the pedagogical organisation**

- 15 The contents and activities of each module or week (according to the type of course or workshop), will be available to the participants the days and dates detailed in the respective program. However, this weekly opening will never be held on Monday or on a day that corresponds to a national holiday in Chile.

- 16 Each week or module, the participant will find the activities and materials that will allow them to update and build their knowledge, participate in debates, verify their learning and have tools to apply what has been learned, under the perspective of learning to transform.

- 17 The techno-pedagogical design of each format considers a dedication of time of those who participate for the adequate development of the learning activities contemplated by the week or module, and whose estimate will be reported in the program of each course or workshop.

OF THE EVALUATIONS

- 18** The Open University of Recoleta bases its educational model on the notion and praxis of Assessment for Learning; namely, it is understood that the evaluative processes and their results are incorporated into the training process and, thus, become continuous support that allows all students to achieve the learning outcomes declared in the respective course or workshop.

- 19** What is asserted in the preceding numeral is expressed, according to the course or workshop type, in carrying out activities or scenarios of assessment so that the student always has a timely and complete feedback, that is, information about their progress that allows them to reinforce what is evidenced as weakness in the training process.

- 20** The final evaluation activity of all the courses and workshops will always be the design and/or application of a project oriented to the expression of knowledge built in the praxis of the student for the improvement of their reality.

- 21** Assessment scenarios will include components that encourage collaborative work.

- 22** The representation of the result of the evaluations will materialise through concepts that allude to approval or disapproval, according to the expected learning outcomes of the respective program.

- 23 The UAR, consequently, does not represent in qualifications (grades) the advances or results of the learning processes that are developed in its courses and workshops. However, the direction of an Institute of the UAR or any co-ordinating entity of the course or workshop may request the Academic Board of the UAR, with the due foundation, the representation of the formative process in figures. If the request is approved, the scale of grades in force in Chile (1.0 to 7.0) will be used, and will only be applied to the rubric of the final project, incorporating in it the scores and the grade scale that derive from these.

OF THE TEACHERS

▶ Of the teaching condition at the uar

- 24 The teachers carry out their academic work at the UAR voluntarily, without monetary consideration. It is excepted from this everyone who performs this work as a product of an institutional agreement with the UAR and within the framework of its contractual relationship with the respective institution if this relationship exists.

- 25 The UAR makes available to its teachers without exception: (i) access to the popular services that the commune of Recoleta has: pharmacy, optician, hearing center, bookstore, music store, etc.; (ii) the possibility of participating in the course or workshop they wish of those dictated by the UAR during the year, on condition of registering and communicating it to whoever is in charge of the respective institutional coordination; (iii) the certification of the teaching activity carried out, for which a record of this is issued through an official document by the UAR, at the end of each academic period and for the ends that each teacher deems pertinent.

- 26 The teaching activities will be developed within the framework of this and other institutional policies, as well as in accordance with the program that is communicated to the students at the beginning of each course or workshop.

- 27 Any modification or incorporation of a new activity to that program that involves the available time and/or dedication of the students and, eventually, their physical transfer to a determined space, it can only be specified after communication and in accordance with the respective academic coordination, for which the teacher, or teaching team, will send with at least 30 business days in advance (regarding the change or the date of the activity that it is wanted to incorporate) to this coordination a communication with the details and grounds of the request.

► **Of the teaching calls**

- 28 Teaching calls are the communicational instrument through which the UAR invites the national and international academic community to propose training programs personally, as teaching groups or institutional teams.

- 29 The UAR teaching calls will be published on the institutional website.

- 30 Likewise, these calls will specify the deadlines for receiving the proposals and the criteria to be used for the selection of the initiatives that make up the respective academic grid.



- 31 The call will detail the formats, topics and subtopics on which the UAR calls to propose training actions, reserving over the latter the right to include those who respond to the characteristics of a **pluriversity**: contingency, decommodification, critical approach, social transformation, innovation, contribution to public policies.

- 32 The UAR teaching call will always be broad and inclusive, including people with or without degrees and postgraduate degrees, professionals, artists and/or those with technical training or expertise in any theme or praxis, whether they are residents in the country or abroad, of Chilean nationality or another.

- 33 The Institutes of the UAR may carry out autonomous procedures to convene teaching proposals on the topics of its strategic emphasis, which will be formalised through the same instruments of the call published on the institutional website.

► **Of the teaching coordination**

- 34 The UAR will ensure the management of a teaching coordination for its training programs.

- 35 The **teaching coordination** will be in charge of the design, the effective and timely implementation and supervision of the production, realisation and evaluation of the courses and workshops that are assigned, according to the resolution adopted by the team of academic management. It must, inform and activate the actions that correspond to any incident that affects or had affected the normal development of one or more teaching actions.

- 36 Each **teaching coordination** will account for its management to the institutional academic board.



OF THE CONTENTS AND THEIR USE

- 37** The original contents (written and audiovisual) of the UAR are protected by the Creative Commons license, that is, they can be shared and used in other academic or other activities free of charge, as long as the agreements related to this creative license are respected. To learn more about this license, please access this [LINK](#).

- 38** Within the contents of the courses, links may be included to websites external to the UAR. So too, and due to changes in the YouTube platform policy as you can review in the following [LINK](#), unilaterally that platform advocates the “right to monetise all the content of the platform, and it is possible that Ads may appear”. Therefore, the UAR is not and cannot be responsible for these contents, nor is represented in the information provided in these situations.

- 39** The academic direction of the UAR will open institutional and permanent spaces so that all those who participate as students can comment on their learning experience, the use of the resources made available for it, as well as about the development of each of the courses and workshops. These comments can be used internally to systematically optimise the educational processes of the university.

OF THE COEXISTENCE

► Participation, communication and respect

- 40 The courses and workshops of the UAR will promote participation and collaborative work.

- 41 The forums are intended for debate and the exchange of reflections and opinions, based on the collective construction of knowledge.

- 42 For the above, mutual respect is essential, so the participants of the courses and workshops at the UAR commit to:
 - i. Participate in a respectful manner in the different spaces of discussion
 - ii. Using appropriate language when sharing opinions or ideas.
 - iii. Respect the channels of communication with the tutoring of the course.
 - iv. Refrain from any conduct that could be understood as harassment to another participant. Any complaint in this regard will be reported to the corresponding jurisdictional bodies for their investigation.
 - v. Do not carry out activities contrary to academic integrity, such as plagiarism or copying. Therefore, any quote or paraphrase included in a written work must be referenced, indicating its source, according to the method indicated by the teacher.

vi. Do not insult, harass or share inappropriate or malicious material such as malware and the like, in the official contact means of the course or workshop or on the educational platform.

vii. Comply with the schedule of each course and workshop, according to the deadlines that are reported in the respective program.

43 Because there may be minors within our educational community and for a good coexistence in general, it is strictly forbidden to share in forums or other spaces of the course any inappropriate material or promote illicit activities, in accordance with the legal system of the country. Verification of these acts entails the immediate expulsion, the blocking of the student on our platform and the corresponding complaint, in accordance with the guidelines derived from the consultation with the municipal legal department.

44 Each person who applies for or enrolls in a course or workshop must do it in a single account, using their real personal information and not that of invented or alien identities. In addition, precautions must be taken so that no other person uses the individual account in any of the educational platforms of the UAR.

45 In the course of the weeks immediately preceding the start of the courses and workshops, activities for teachers and participants will be organised and carried out, in order to familiarise attendees with operational aspects, technological use and institutional communications, along with collecting their queries and concerns.



OF THE UPDATE OF THE POLICY

- 46** The Open University of Recoleta reserves the right to modify this Policy at any time for clarification and/or updating. Once these eventual changes are approved, they will be duly informed on the institutional website, in addition to the consequent modification of this document.

RECOLETA, CHILE, December 2021

Pluriversity UAR

www.uar.cl